

DEPARTMENT OF PERSONNEL & ADMINISTRATION

Division of Central Services

1 CCR 103-1

CENTRAL SERVICES RULES

10.00 Opting Out of the State Fleet Program (Higher Education)

An institution of higher education may withdraw from the State Fleet Management (SFM) Program by meeting the following requirements:

- .01 The head of the institution must notify the Executive Director of the Department of Personnel & Administration in writing of the institution's wish to withdraw, at least six months prior to the end of the current fiscal year.
- .02 The institution must complete all of the necessary transition requirements established by State Fleet Management so that the effective date of withdrawal from the Program may take place on July 1 of the following fiscal year.